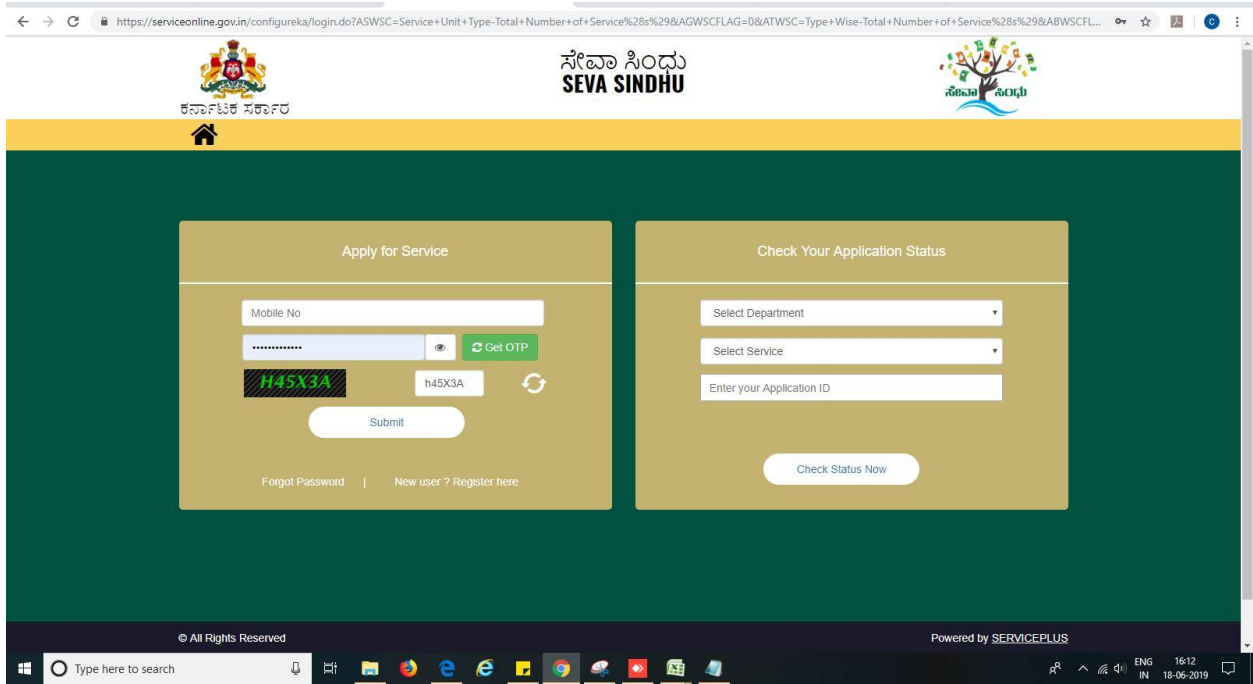# Registrar of Cooperative Societies

Steps for APPLICANT.

Ex. : Application for Registration of Cooperative Societies.

1. Register if new user and login or Login if credentials available.
2. URL : https://sevasindhu.karnataka.gov.in/Sevasindhu/Kannada?ReturnUrl=%2F
3. Or URL : https://serviceonline.gov.in/karnataka/

4. Fill all mandatory fields
5. Enter 'Captcha'
6. Click on 'submit'.
7. Enter OTP. OTP will be received to the phone no. which was link to entered Aadhaar.
8. Click on 'validate'.

9. Review the submitted application.

10. Click on 'attach annexures'.

11. Attach annexures. With all mandatory documents.
12. Click on 'save annexure'.

13. Review of the annexure after attachment.

14. Tick mark at 'I agree' then click on 'proceed'.

Annexure List

1)	Copy of Permission to collect initial share capital	Copy of Permission to collect initial share capital
2)	Bye Law	Bye Law
3)	Rental agreement / ಬಾಡಿಗೆ ಕರಾರು ಪತ್ರ	Rental agreement
4)	Certificate or Extract from the bank for having remitted the prescribed share amount collected	Bank Challan
5)	Caste Certificate	Caste Certificate
6)	Professional Certificates	Professional Certificates
7)	Proceedings of promoters meeting	Proceedings of promoters meeting
8)	Predefined Template	Schedule A
9)	Predefined Template	Details of Shareholders
10)	Predefined Template	Project Report

Additional Details

Application Reference Number(Token Number)	1
Register Number	1
Serial Number	1
Application Received On	18/06/2019
Apply to the Office	JRCS Divisons(JRCS Divisions- Bengaluru Division)

7)	Proceedings of promoters meeting	Proceedings of promoters meeting
8)	Predefined Template	Schedule A
9)	Predefined Template	Details of Shareholders
10)	Predefined Template	Project Report

Additional Details

Application Reference Number(Token Number)	1
Register Number	1
Serial Number	1
Application Received On	18/06/2019
Apply to the Office	JRCS Divisons(JRCS Divisions- Bengaluru Division)

eSign and Make Payment   Cancel   Print   Download PDF   Click here to initiate new application

15. Enter Aadhaar number
16. Click on 'get OTP'. OTP will be received to the phone no. which is linked to enter Aadhaar.
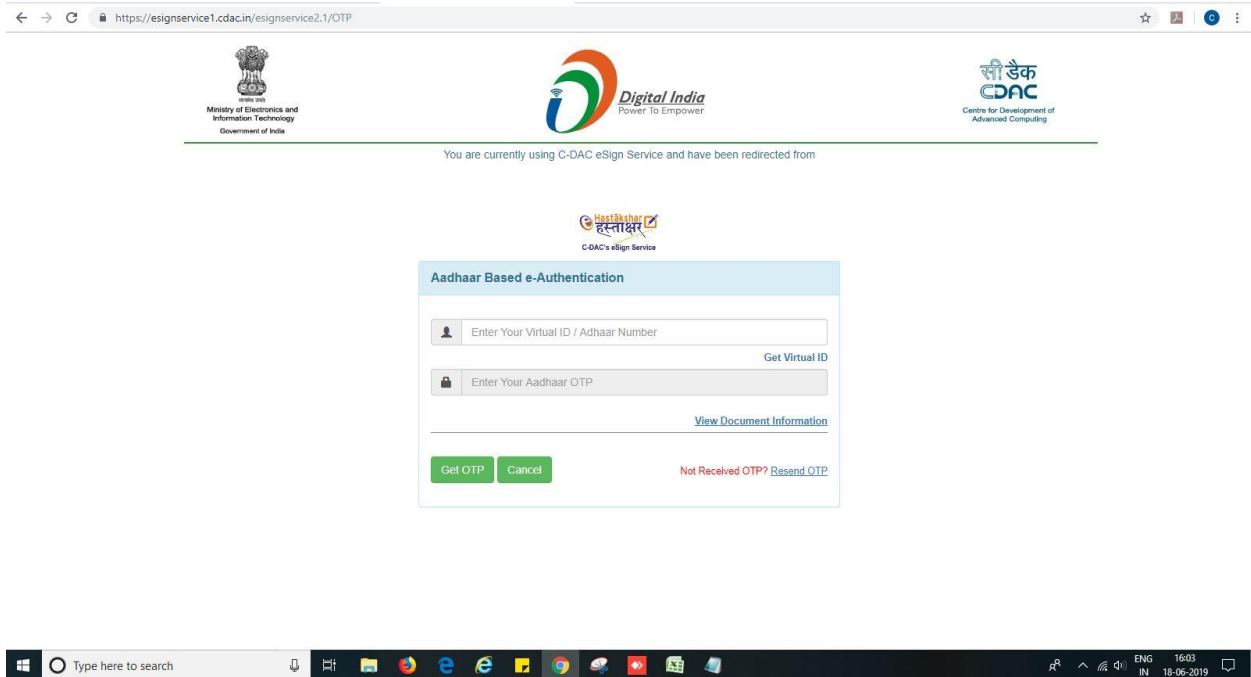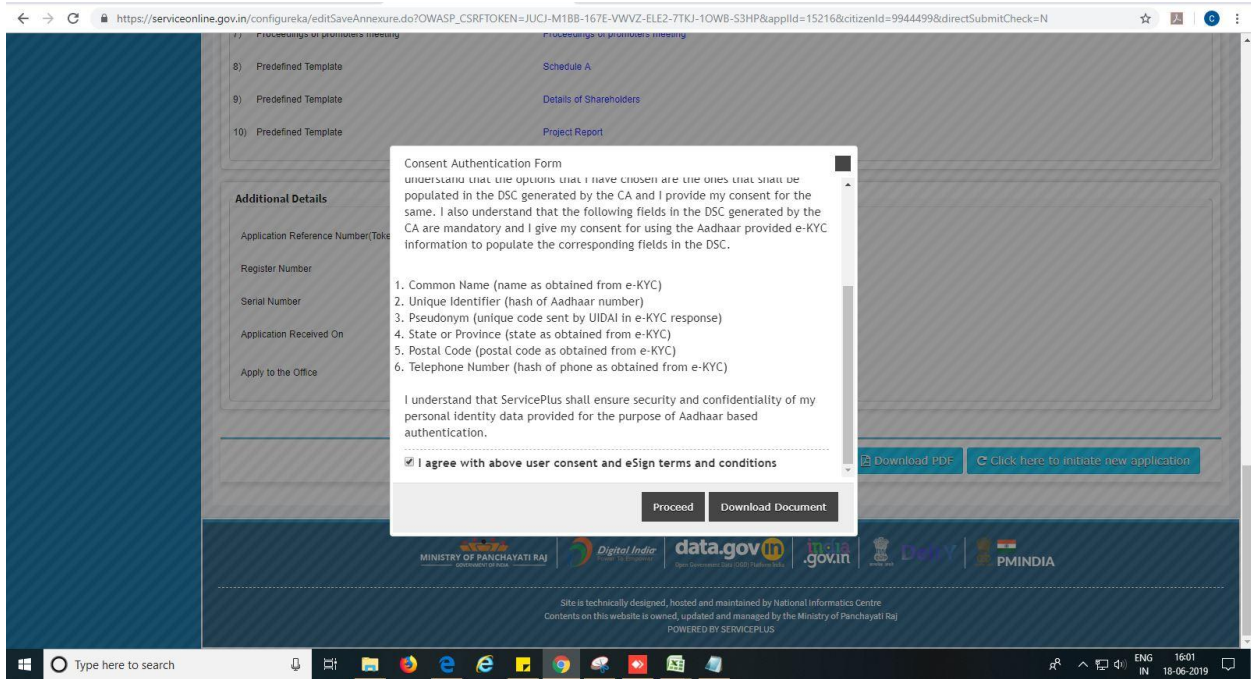
17. Select mode of payment. Click and proceed further.

18. After successful submission, there is a generation of acknowledgement.
19. Either take print or export to PDF.

Documents Submitted / ಂಖಲಲಆತಗಳನ್ನು ಸಲ್ಲಿಸಿದ ಮಾಹಿತಿ	Copy of Permission to collect initial share capital	Copy of Permission to collect initial share capital
	Bye Law	Bye Law
	Rental agreement / ಬಾಡಿಗೆ ಕರಾರು ಪತ್ರ	Rental agreement
	Professional Certificates	Professional Certificates
	Certificate or Extract from the bank for having remitted the prescribed share amount collected	Bank Challan
	Proceedings of promoters meeting	Proceedings of promoters meeting
Payment Status /ಪಾವತಿ ಸ್ಥಿತಿ		Payment Paid Successfully/ಪಾವತಿ ಯಶಸ್ವಿಯಾಗಿ ಪಾವತಿಸಲಾಗಿದೆ
Payment Mode /ಪಾವತಿ ವಿಧಾನ		Cash
Transaction ID /ವ್ಯವಹಾರ ಐಡಿ		1 #esle Not Applicable/ಅನ್ವಯಿಸುವುದಿಲ್ಲ
Transaction Date and Time /ವ್ಯವಹಾರ ದಿನಾಂಕ		18/06/2019
Transaction Reference Number / ವ್ಯವಹಾರ ಉಲ್ಲೇಖ ಸಂಖ್ಯೆ (As applicable)		1
Total Amount Paid /ಒಟ್ಟು ಪಾವತಿಸಿದ ಮೊತ್ತ		1035.0
Application Fee /ಅರ್ಜಿ ಶುಲ್ಕ		1000
Service Charge /ಸೇವಾ ಶುಲ್ಕ		Rs.35 /-
Transaction Charge /ವ್ಯವಹಾರ ಶುಲ್ಕ		Not Applicable/ಅನ್ವಯಿಸುವುದಿಲ್ಲ

Note:
1. This service request will be processed within 45 working days. ಈ ಸೇವೆಯ ಅರ್ಜಿಯನ್ನು 45 ಕೆಲಸದ ದಿನಗಳಲ್ಲಿ ವಿಲೇ ಮಾಡಲಾಗುವುದು
2. You can check the status of this service request on website http://sevasindhu.karnataka.gov.in/, http://sakala.kar.nic.in/. ಈ ಅರ್ಜಿಯ ಸ್ಥಿತಿ ಗತಿಯನ್ನು ತಿಳಿಯಲು http://sevasindhu.karnataka.gov.in/ ಅಥವಾ http://sakala.kar.nic.in/ ವೆಬ್ಸೈಟ್ ಲಾಗಿನ್ ಆಗಿರಿ.
3. You can appeal to competent officer in case of your application is rejected/delayed/defaulted by this designated officer.ಹೆಸರಿಸಲಾದ ಅಧಿಕಾರಿಯಿಂದ ತಿರಸ್ಕೃತವಾದ /ವಿಳಂಬವಾದ /ನಿಗದಿತ ಸಮಯ ಮೀರಿ ಅರ್ಜಿ ವಿಲೇವಾರಿಯಾದಲ್ಲಿ, ತಾವು ಸಕ್ಷಮ ಪ್ರಾಧಿಕಾರವನ್ನು ಸಂಪರ್ಕಿಸಬಹುದು

Print | **Export to PDF** | **Click here to initiate new application**

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ಕರ್ನಾಟಕ ಸರ್ಕಾರ

Sakala Acknowledgement/ಸಕಾಲ ಸ್ವೀಕೃತಿ	
Office Name /ಕಛೇರಿ ಹೆಸರು	Registrar of Co-Operative Society
Sakala No/ಸಕಾಲ ಸಂಖ್ಯೆ	RG001S190000015
Application Date /ಆರ್ಜೆಯ ದಿನಾಂಕ	18/06/2019
Service Requested /ವಿನಂತಿಸಿದ ಸೇವೆ	Registrar Of Cooperative Societies
Applicant Name /ಆರ್ಜಿದಾರರ ಹೆಸರು	G.Chaitra
Applicant Address /ಆರ್ಜಿದಾರರ ವಿಲಾಸ	address India KARNATAKA - 560001
Mobile No /ಮೊಬೈಲ್ ಸಂಖ್ಯೆ	9480726850

Documents Submitted /ದಾಖಲಾತಿಗಳನ್ನು ಸಲ್ಲಿಸಿದ ಮಾಹಿತಿ	Type of document(s)	Document(s) Attached
	Predefined Template	Schedule A
	Predefined Template	Details of Shareholders
	Predefined Template	Project Report
	Caste Certificate	Caste Certificate
	Copy of Permission to collect initial share capital	Copy of Permission to collect initial share capital
	Bye Law	Bye Law
	Rental agreement / ಬಾಡಿಗೆ ಕರಾರು ಪತ್ರ	Rental agreement
	Professional Certificates	Professional Certificates
	Certificate or Extract from the bank for having remitted the prescribed share amount collected	Bank Challan
	Proceedings of promoters meeting	Proceedings of promoters meeting

Payment Status /ಪಾವತಿ ಸ್ಥಿತಿ	Payment Paid Successfully/ಪಾವತಿ ಯಶಸ್ವಿಯಾಗಿ ಪಾವತಿಸಲಾಗಿದೆ
Payment Mode /ಪಾವತಿ ವಿಧಾನ	Cash

Transaction ID /ವ್ಯವಹಾರ ಐಡಿ	1 #esle Not Applicable/ಅನ್ವಯಿಸುವುದಿಲ್ಲ
Transaction Date and Time /ವ್ಯವಹಾರ ದಿನಾಂಕ	18/06/2019
Transaction Reference Number / ವ್ಯವಹಾರ ಉಲ್ಲೇಖ ಸಂಖ್ಯೆ (As applicable)	1
Total Amount Paid /ಒಟ್ಟು ಪಾವತಿಸಿದ ಮೊತ್ತ	1035.0
Application Fee /ಆರ್ಜಿ ಶುಲ್ಕ	1000
Service Charge /ಸೇವಾ ಶುಲ್ಕ	Rs.35 /-
Transaction Charge /ವ್ಯವಹಾರ ಶುಲ್ಕ	Not Applicable/ಅನ್ವಯಿಸುವುದಿಲ್ಲ

Note:

1. This service request will be processed within 45 working days. ಈ ಸೇವೆಯ ಆರ್ಜೆಯನ್ನು 45 ಕೆಲಸದ ದಿನಗಳಲ್ಲಿ ವಿಲೇ ಮಾಡಲಾಗುವುದು

2. You can check the status of this service request on website http://sevasindhu.karnataka.gov.in/, http://sakala.kar.nic.in/. ಈ ಆರ್ಜೆಯ ಸ್ಥಿತಿ ಗತಿಯನ್ನು ತಿಳಿಯಲು http://sevasindhu.karnataka.gov.in/ ಅಥವಾ http://sakala.kar.nic.in/ ವೆಬ್ಸೈಟ್ಗೆ ಲಾಗಿನ್ ಆಗಿರಿ.

3. You can appeal to competent officer in case of your application is rejected/delayed/defaulted by this designated officer.ಹೆಸರಿಸಲಾದ ಅಧಿಕಾರಿಯಿಂದ ತಿರಸ್ಕೃತವಾದ /ವಿಳಂಬವಾದ /ನಿಗದಿತ ಸಮಯ ಮೀರಿ ಆರ್ಜಿ ವಿಲೇವಾರಿಯಾದಲ್ಲಿ ತಾವು ಸಕ್ಷಮ ಪ್ರಾಧಿಕಾರವನ್ನು ಸಂಪರ್ಕಿಸಬಹುದು

Successful submission of the application is done from applicant. Log out.
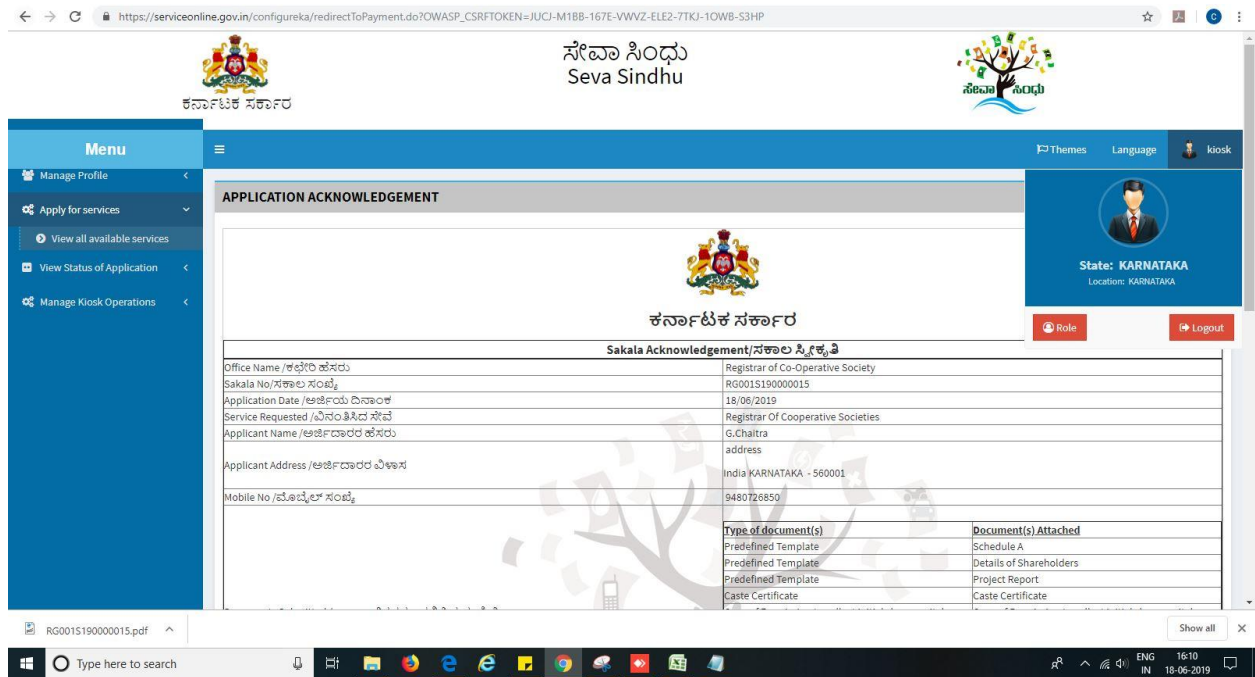
After approval or rejection from the department users, The approval or rejection certificate can be downloaded from 'menu'->'view status of the application'->view submitted application->'get data'->search with the application reference no. ->click on the 'delivered' or 'rejected' to get the certificate.
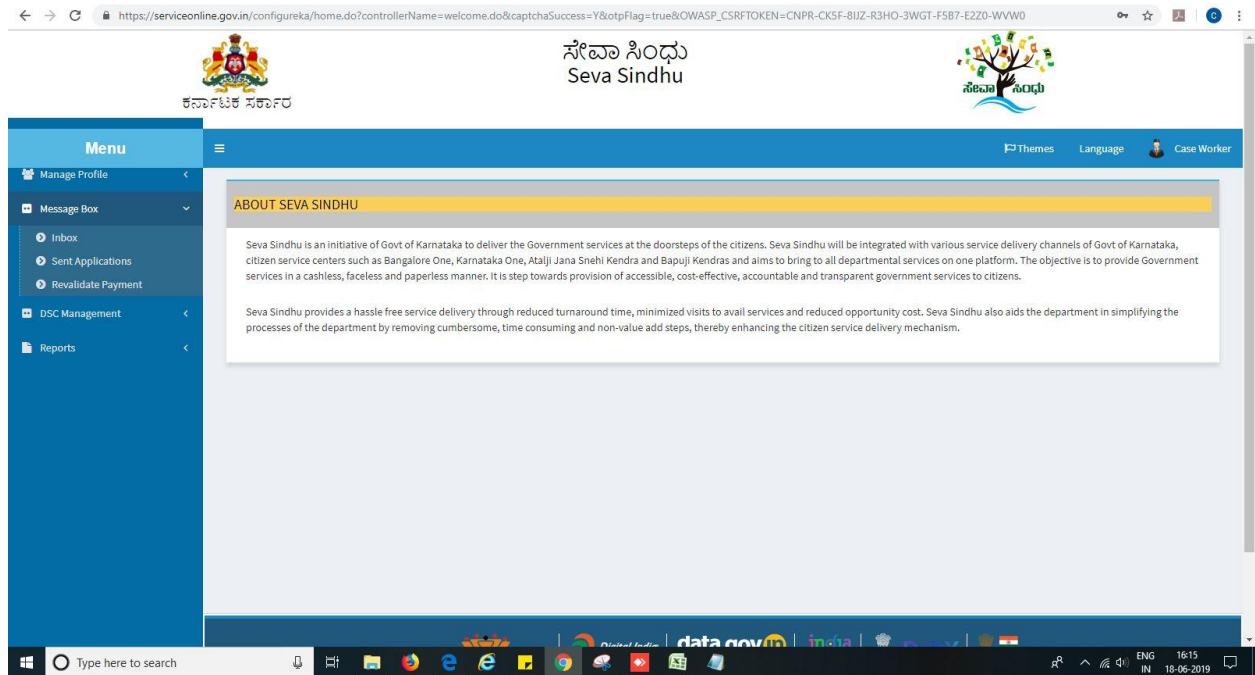
Steps to be performed by Case worker

1. Login to Case worker page.
2. Go to->MENU->message box->inbox->please select service->click on 'get data'
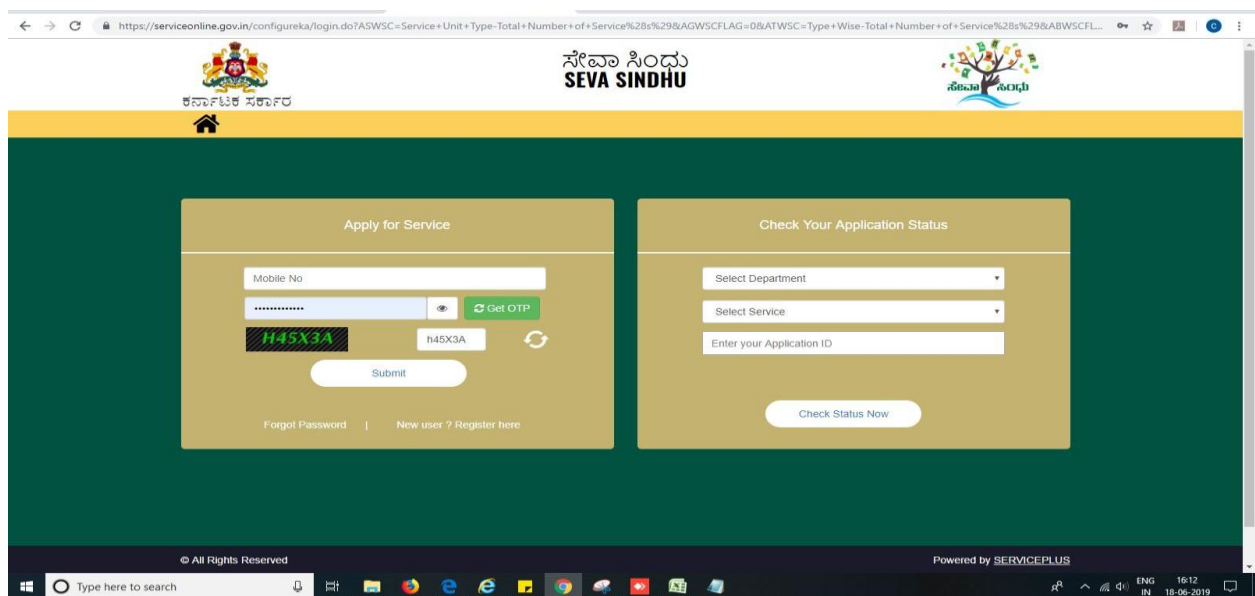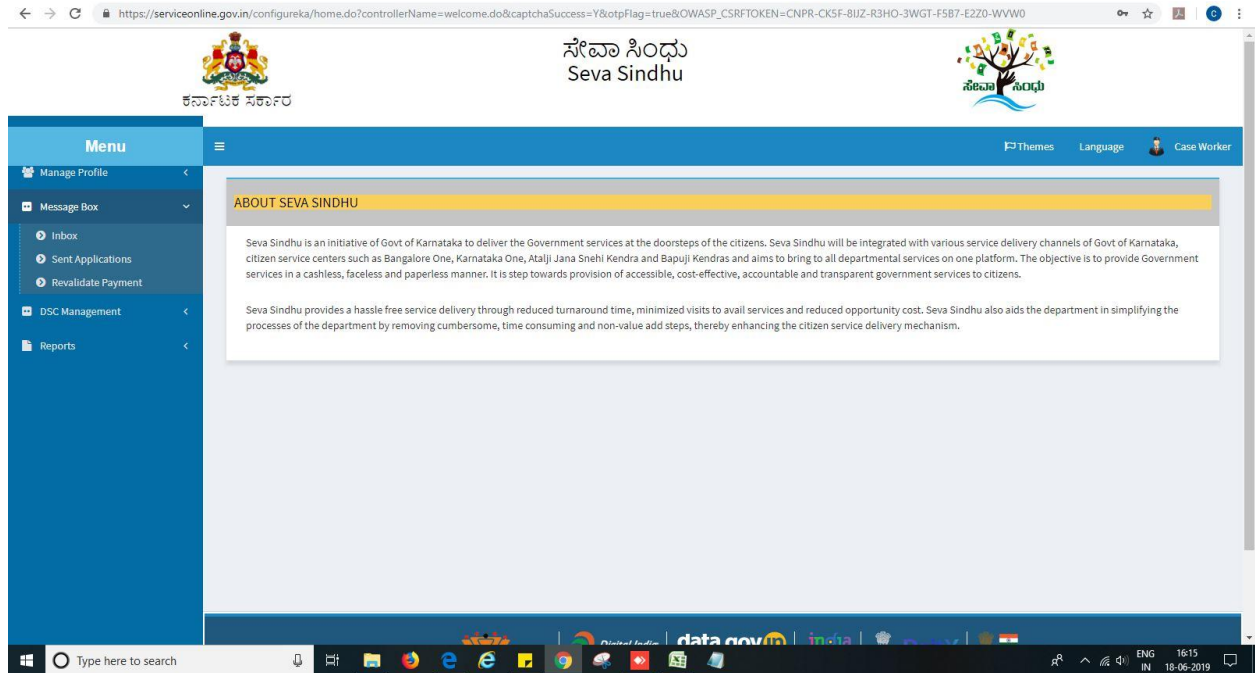
3. Click on 'pull'.

4. Click on 'View Processing History'->click on 'Completed' to verify the applicant's application.
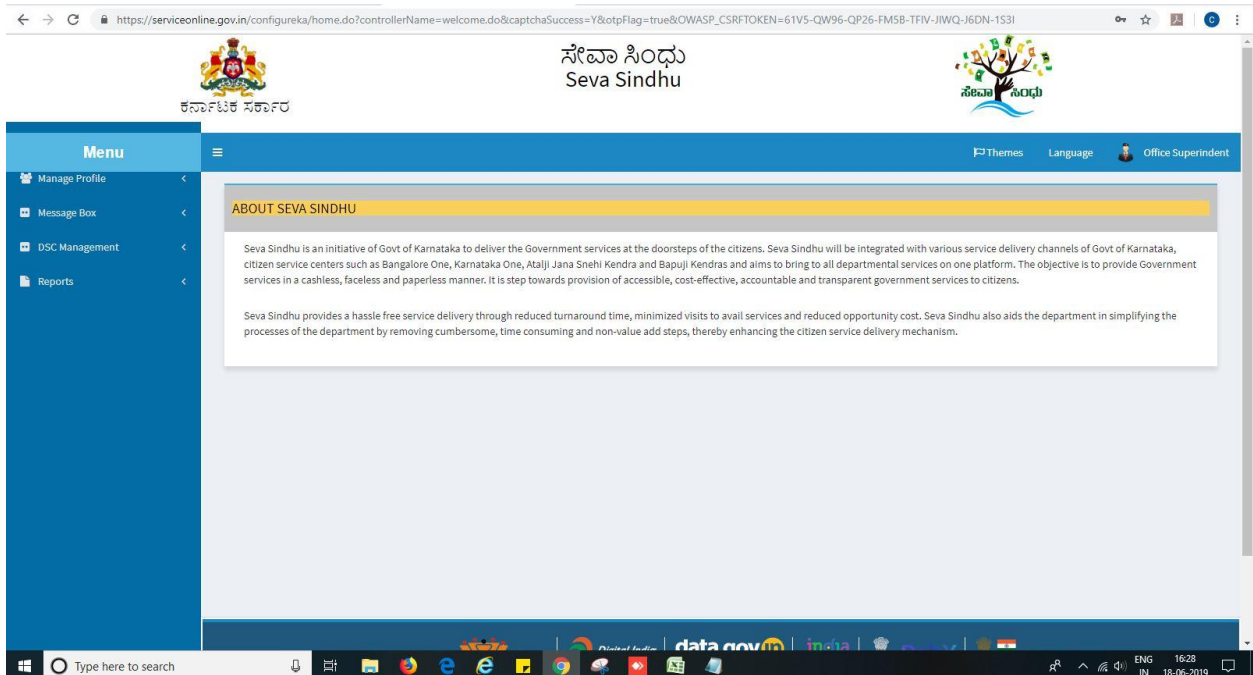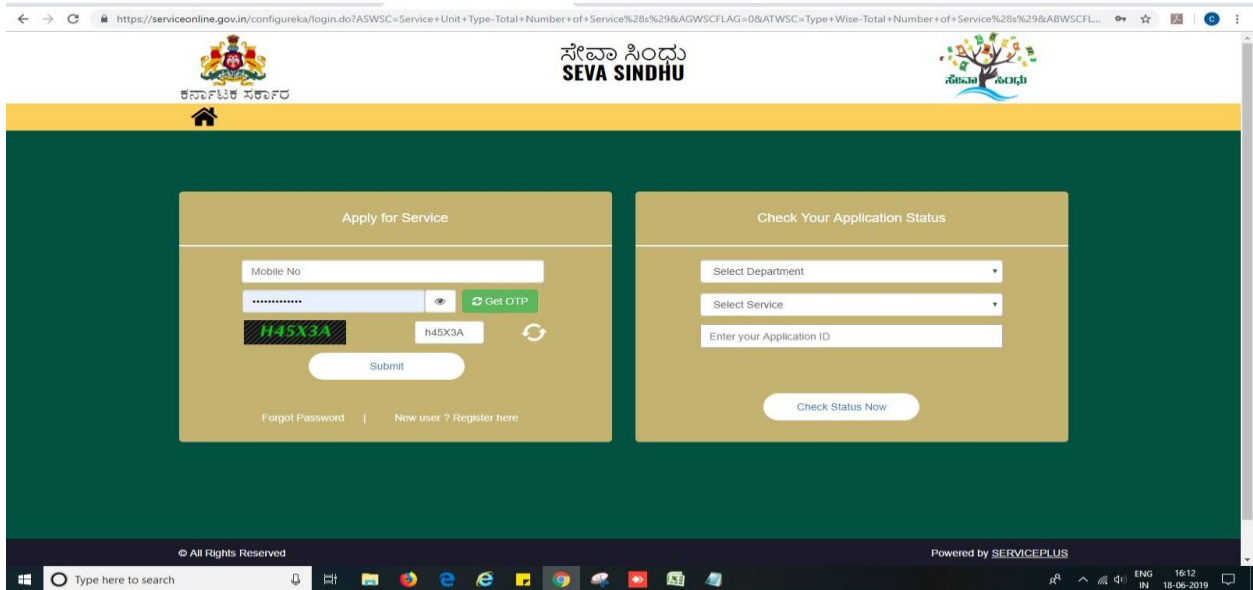5. Fill mandatory fields.
6. Write remarks. Click on 'submit'.

7. Successful submission message. Log out or continue the same step for more applications received.
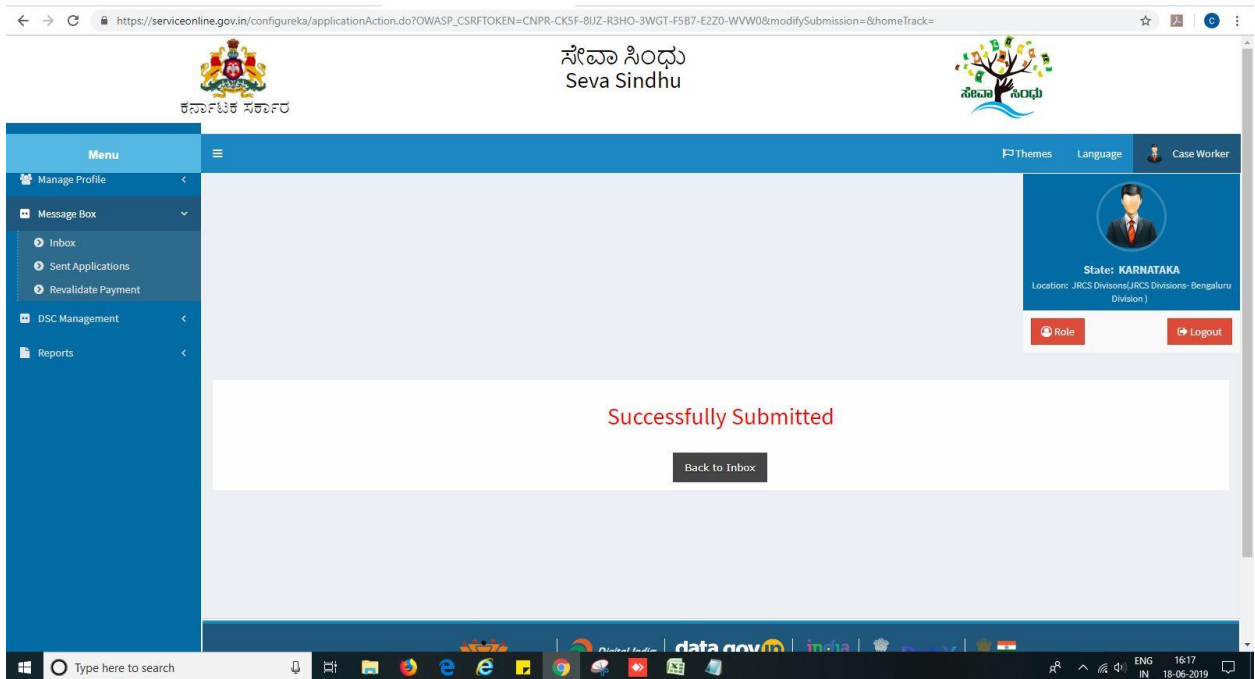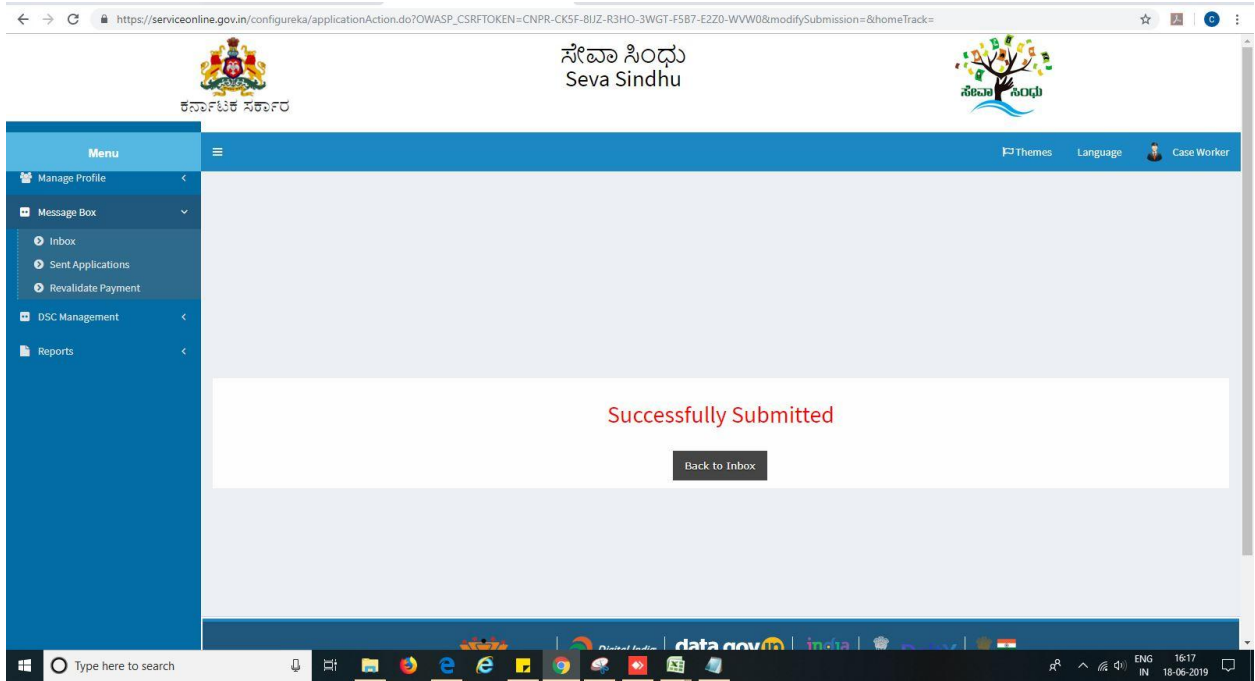
Steps to be performed by Office Superintendent.

1. Login to Office superintendent page.
2. Go to->MENU->message box->inbox-> Click on 'pull'

3. Click on 'View Processing History'->click on 'Completed' to verify the applicant's application.
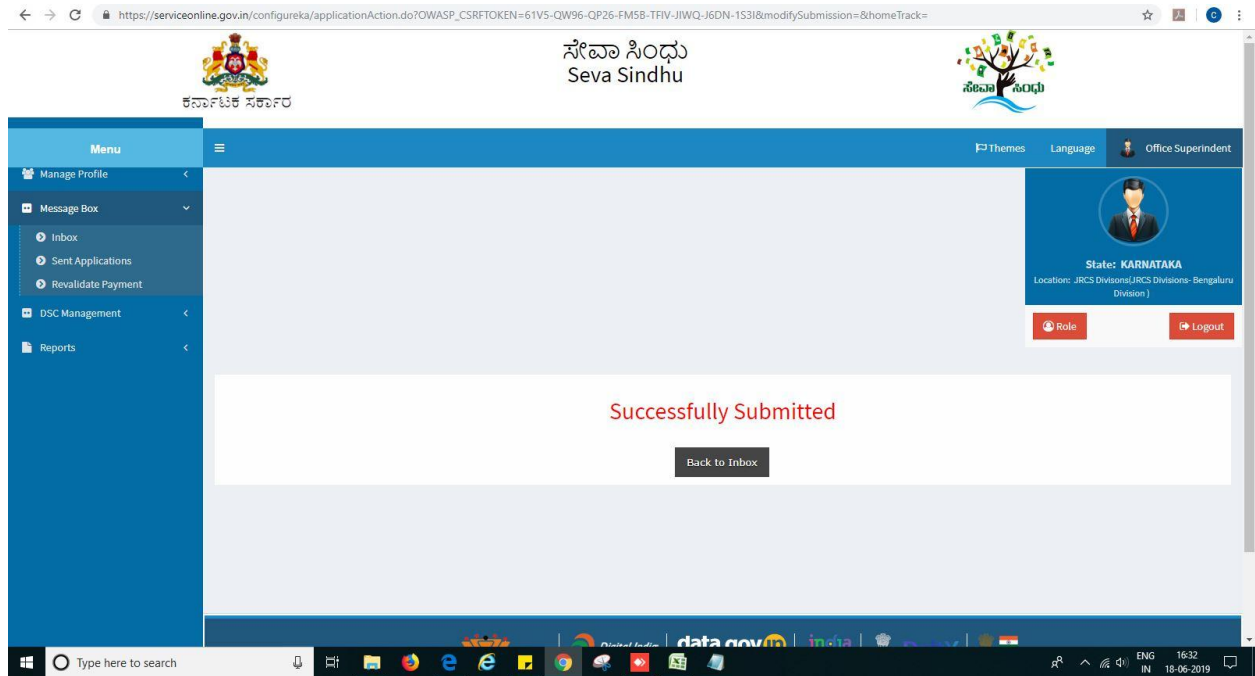4. Fill mandatory fields.
5. Write remarks. Click on 'submit'.

6. Successful submission message.

Steps to be performed by ARCS.

1. Login to ARCS page.
2. Go to->MENU->message box->inbox-> Click on 'pull'.

1. Click on 'View Processing History'->click on 'Completed' to verify the applicant's application.
2. Fill mandatory fields.
3. Write remarks. Click on 'submit'.

Steps to be performed by JRCS.

1. Login to JRCS page.
2. Go to->MENU->message box->inbox-> Click on 'pull'
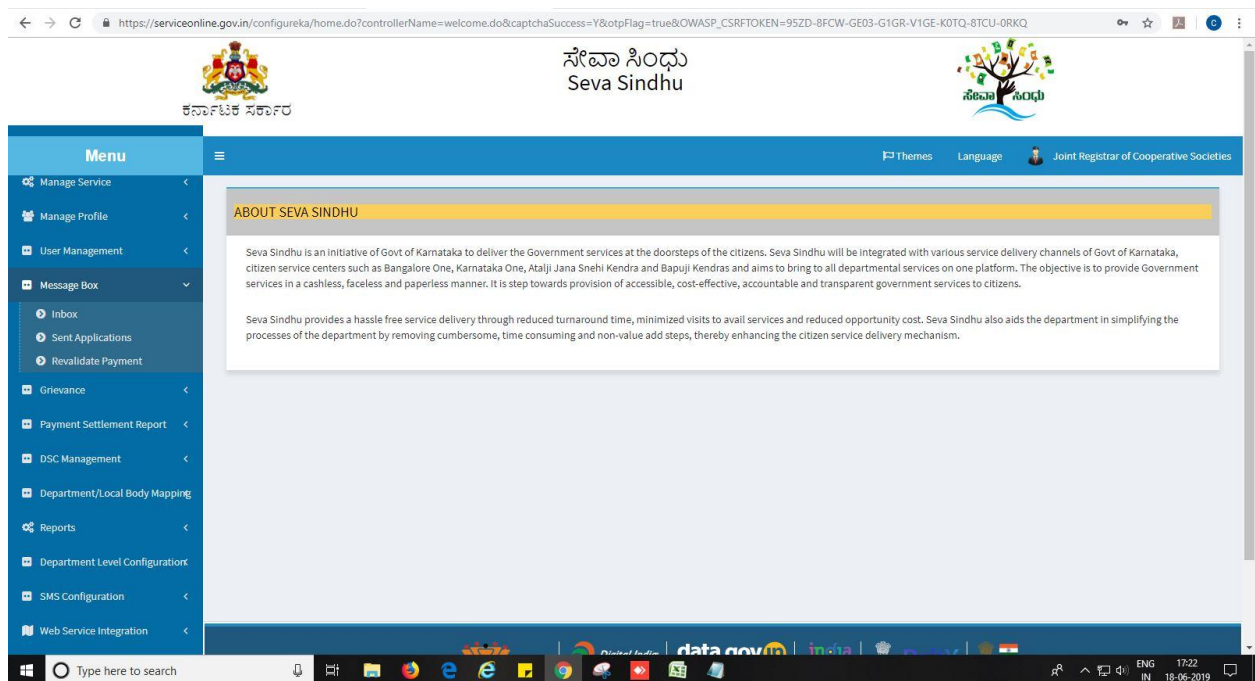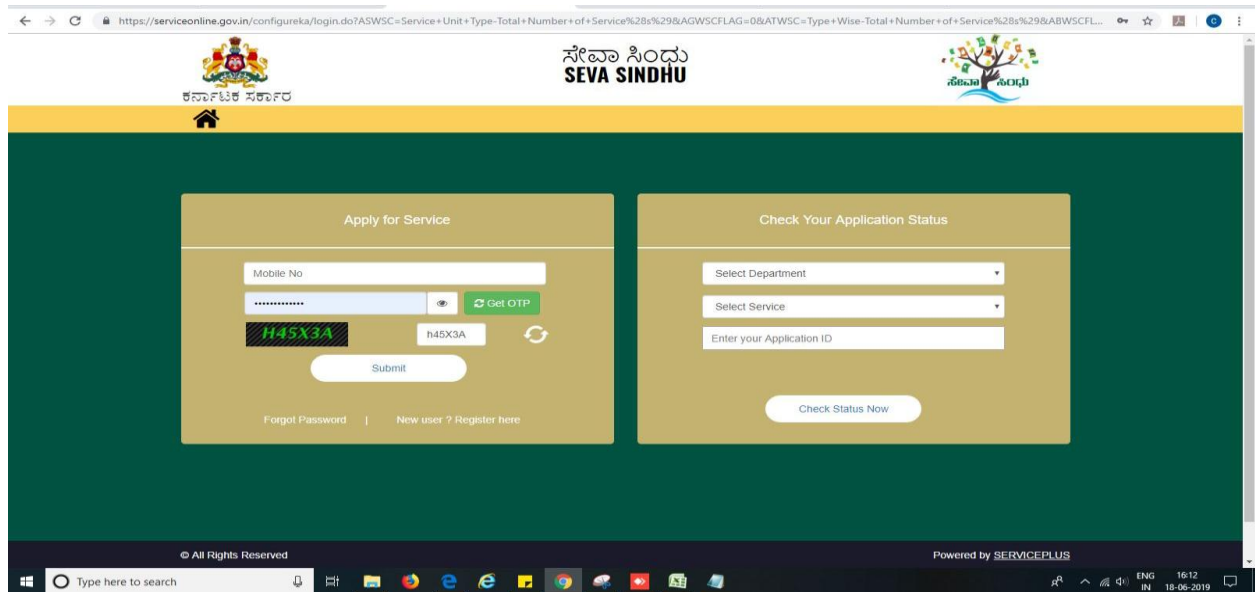
1. Click on 'View Processing History'->click on 'Completed' to verify the applicant's application.
2. Fill mandatory fields.
3. Write remarks. Click on 'submit'.

ಸೇವಾ ಸಿಂಧು
Seva Sindhu

ಕರ್ನಾಟಕ ಸರ್ಕಾರ

| Menu | | | ⚑ Themes | Language | 👤 Joint Registrar of Cooperative Societies |

Manage Service ‹		
Manage Profile ‹	**Service Name-**	Registration of co-operative societies
User Management ‹	**Current Task-**	Verification of JRCS
Message Box ⌄	**Application Reference Number-**	RG001S190000015
❯ Inbox	**Application Received Date-**	18-06-2019
❯ Sent Applications		
❯ Revalidate Payment		
Grievance ‹	⊙ **View Processing History**	

Payment Settlement Report ‹	**Application Reference Number :**	RG001S190000015
DSC Management ‹	**Application Applied Date :**	18/06/2019
Department/Local Body Mapping	**Application Due Date :**	02/08/2019

Reports ‹	Task Name	User	Received Date	Processed Date	Action Details
Department Level Configuration	Verification of JRCS	Joint Registrar of Cooperative Societies	18/06/2019	NA	Under Processing
SMS Configuration ‹	Verification of JRCS ARCS	Assistant Registrar of Cooperative Societies	18/06/2019	18/06/2019 16:40:09	Forwarded/ಮುಂದಿನ ಕ್ರಮಕ್ಕಾಗಿ ಕಳುಹಿಸಲಾಗಿದೆ
Web Service Integration ‹	Verification of JRCS Office Superintendent	Office Superindent	18/06/2019	18/06/2019 16:32:13	Forwarded/ಮುಂದಿನ ಕ್ರಮಕ್ಕಾಗಿ ಕಳುಹಿಸಲಾಗಿದೆ
	Verification of JRCS Caseworker	Case Worker	18/06/2019	18/06/2019 16:17:03	Forwarded/ಮುಂದಿನ ಕ್ರಮಕ್ಕಾಗಿ ಕಳುಹಿಸಲಾಗಿದೆ

Verification of JRCS

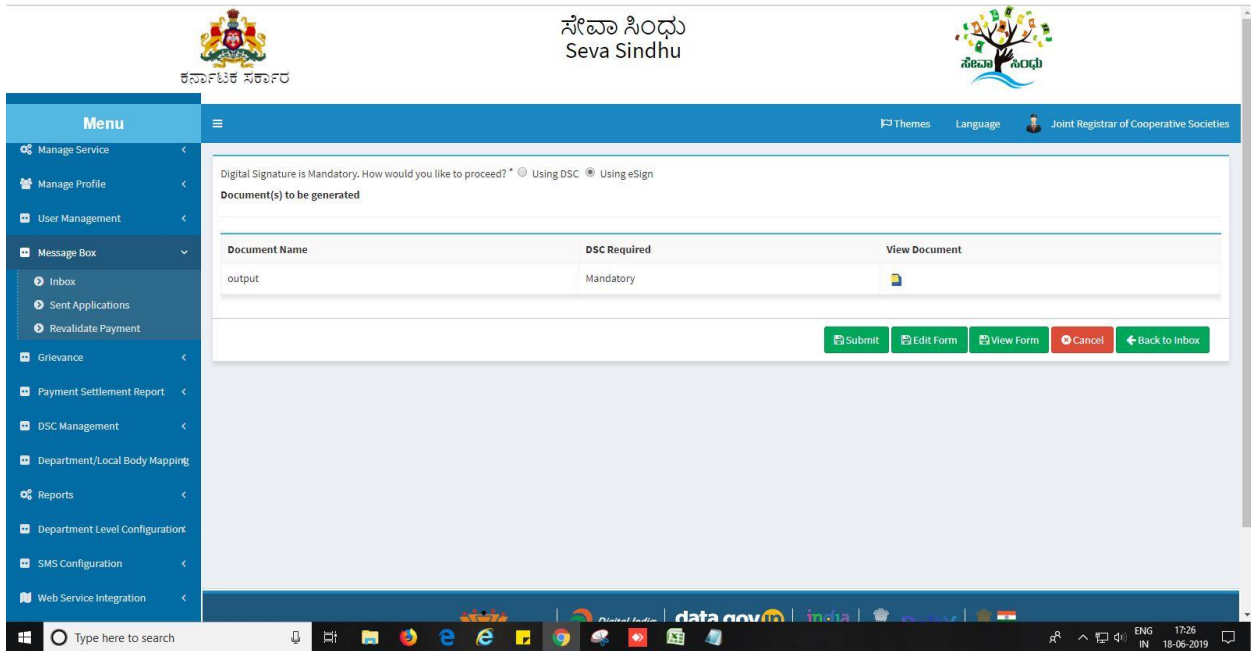|	
Enter the Registration No. *	1
Action/ಕ್ರಮ *	○ Reject/ತಿರಸ್ಕರಿಸಿ
	● Approve/ಅನುಮೋದಿಸಿ
	○ Seek clarification/ ಸ್ಪಷ್ಟೀಕರಣ ಕೋರುವುದು
Remarks/ಷರಾ *	Approved
Office name *	Test Name
Designation of approving authority *	Test
Name of approving authority *	Test authority

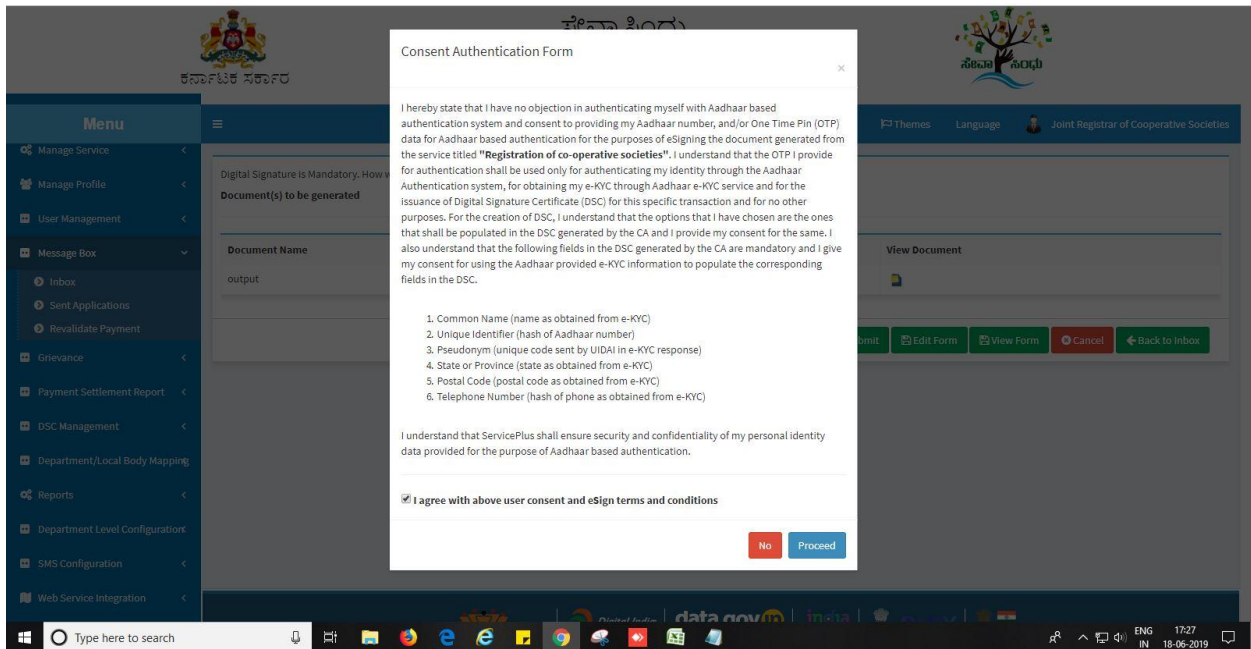💾 Submit   ⟳ Reset   ⊗ Cancel   ← Back to Inbox

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3. Sign using DSC or with eSign.

4. Click on 'I agree'.

Steps APPLICANT's login: approval or rejection certificate

After approval or rejection from the department users, The approval or rejection certificate can be downloaded from 'menu'->'view status of the application'->view submitted application->'get data'->search with the application reference no. ->click on the 'delivered' or 'rejected' to get the certificate.

Generated Sanction order

Government of Karnataka

Department of Cooperative Societies
Office of the Registrar of Cooperative Societies

No 1, Ali Askar Road, Bengaluru – 560052

No:RG001S190000015   Dated:18/06/2019

Registration Certificate

In exercise of power confirmed under Section 7 of Karnataka Cooperative
Societies Act 1959, I register Office Name Cooperative Society and issue Registration
Certificate under Section 8 of Karnataka Cooperative Societies Act 1959 in my signature.

Signature Not Verified

Digitally signed by Signer
Name
Date: 2019.06.18 17:28:24 IST
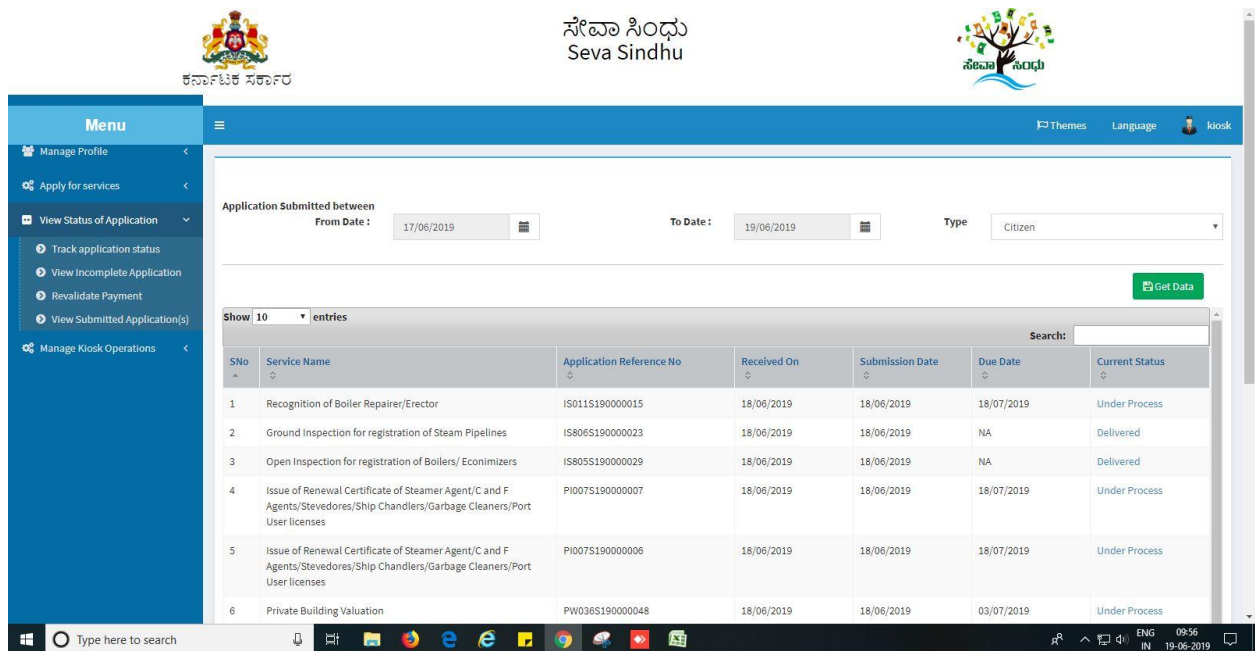
Reference No: RG001S190000015 To View: http://serviceonline.gov.in/configureka/t/G1b Token No: E4CFED9B

---END---